**Role Description:**

**Translational Research Lead**

**Randwick Health & Innovation Precinct (RHIP)**

* **Opportunity for an experienced senior administrator with a knowledge of the research and health sector to develop and implement the translational research strategic plan for the Randwick Health & Innovation Precinct.**
* **Located at Randwick with the option to work flexibly.**

**Overview**

Randwick Health & Innovation Precinct (RHIP) is set to become the most comprehensive and largest co-located health precinct in Australia. The Precinct brings together NSW government, the University of New South Wales, four hospitals and associated health services (Prince of Wales Hospital, Sydney Children’s Hospital, Royal Hospital for Women, Prince of Wales Private Hospital), preclinical facilities and nine institutes spanning neuroscience, mental health, cancer and biomedical sciences, which put it at the forefront of medical innovation in Australia.

The Precinct will establish the spaces, infrastructure, and systems to enhance and facilitate our collective abilities to be effective and efficient in this endeavour, by seamlessly leveraging the combined capabilities of our partners, collaborators, industry, and the diverse world-class capabilities of existing infrastructure within the Precinct.

**Position Summary**

The Translational Research Lead role supports the Precinct’s ambition in creating, sustaining, and leading collaborative efforts to ensure the Precinct achieves global recognition for research excellence. The Precinct is a genuine partnership with a strong mission to harness our collective strengths in health, education, and translational research, ensuring the future of lifelong health.

This role will develop and implement a RHIP Translational Research Strategy refresh with the principal goal of facilitating research from bench to bedside. To achieve this, the role will collaborate openly with all the partners and other associated stakeholders. These collaborations rely on multi-facetted relationships encompassing research, teaching, education, clinical services, taking an ethical approach to all aspects of its activities. The role develops and sustains key working relationships and leverages Precinct research teams and partnerships.

The role sits within a team of peer professionals leading different aspects of the Precinct Strategy who are co-funded by South Eastern Sydney Local District, UNSW Sydney and Sydney Children’s Hospital Network and employed via The Health Science Alliance, an incorporated entity that administers many of the Precinct’s activities.

The role reports to the Executive Director, RHIP with close collaborative ties to the Translational Research Working Group (TRWG) Lead/s. The role has no direct reports but works in close partnership with its aligned Working Group members and all other RHIP Working Groups, where relevant. In addition, the role establishes, fosters and leverages relationships with our internal partners, industry associations, government agencies, non-for-profit organisations and external medical research institutions and health service providers.

**Key Deliverables**

* Lead the operationalisation of the Translational Research Strategy (2021-2024), lead the refresh of the TR Strategy and oversee its launch in 2025.
* Plan, develop, and implement agreed translational research initiatives including associated monitoring and reporting across partners.
* Scan across all RHIP partners and collaborators for opportunities to grow and develop translational research.
* Manage the development of new & upcoming translational research related ideas/initiatives (including drafting high-level documents such as business cases, discussion papers, briefs, infrastructure grant applications).
* Improve research capacity by embedding research-enabling infrastructure within healthcare.
* Actively collaborate with relevant RHIP partners.

**Accountabilities**

* Provide advice and support to RHIP staff for all aspects of translational research activities through acquired expert knowledge and training.
* Seek out translational research funding opportunities, assist in ideation of new collaborative projects and teams (under the Growing Great Ideas Program) and advise on strategy and compliance issues in grant applications.
* Maintain a working knowledge and provide advice on applicable research codes such as the ICH-GCP Guidelines, the Australian Code for the Responsible Conduct of Research, the NHMRC National Statement on Ethical Conduct in Human Research and local regulatory requirements.
* Support activities that relate to the maintenance and growth of translational research infrastructure.
* Assist in removing administrative barriers to effective translational research such as through implementation of a ‘Research Passport’ at RHIP.
* Work closely with clinical research stakeholders to support the growth of clinical trials at RHIP.
* Promote translational research activities and educate staff on translational research issues through events and other modes of communication such as SOPs and guidance documents.
* Work closely with the Translational Research Working Group (TRWG) lead/s and members, and oversee key activities (including sub working groups and representation as required).
* Demonstrate RHIPs contribution and commitment to national and state research agenda, policy, and priorities.
* Implement active consumer involvement in Translational Research (including advice on concept development and strategy implementation).
* Actively contribute to scientific committees and working parties relating to translational research.
* Participate fully within the team, act as a subject matter expert contributing to and creating a respected and valued resource. Deliver a highly customer-focused service and demonstrate commitment to excellence and continuous improvement.
* Align with and actively demonstrate the Precinct Partnership Principles.
* Cooperate with all health and safety policies and procedures and take all reasonable care to ensure that your actions or omissions do not impact on the health and safety of yourself or others.

It is not the intention of the position description to limit the scope or accountabilities of the position but to highlight the most important aspects of the position. The aspects mentioned above may be altered in accordance with the changing requirements of the role.

**Skills and Experience**

* A relevant tertiary qualification and experience or an equivalent level of knowledge gained through any combination of education, training, and experience.
* Extensive experience in a senior administrative capacity, with a knowledge of health-related research.
* Exceptional strategic management skills responsive to changing circumstances while achieving a consistently high level of effectiveness and efficiency.
* Demonstrated research, analytical, conceptual, and problem-solving skills, with an ability to summarise key issues, develop innovative solutions and produce high level outcomes in both autonomous and team-based activities.
* Excellent interpersonal and communication skills with the ability to influence, negotiate and sustain effective collaborative professional relationships.
* Strong organisational and project management skills.
* An understanding of and commitment to the RHIP aims, objectives, and values in action.

**Key Issues and Challenges**

* Strengthening and focusing Precinct participation by partners and collaborators, establishing a brand, and playing an essential role in the creation of new linkages.
* Ensuring continued alignment and strong partnerships amongst Precinct partners.
* Advocating for the greater benefit of the Precinct when there is likely to be a partner compromise that will impact on all.
* Apply diplomacy, confidentiality, and astute judgement in evaluating and imparting advice.
* Balancing a range of competing and conflicting priorities and working in a complex environment.
* Ensuring genuine engagement with local communities, consumers, and government.